

Customer Number Functionality

- **Current Partner Status:** displays the current customer if one is selected:

Current Partner Status	
Current Selections	
Payer Number:	0000006083 - OXARC INC - SPOKANE
SoldTo Number:	0000009938 - OXARC INC - BOISE
Sales Organization:	Lincoln Electric Cleveland - US10
Distribution Channel:	Domestic - 10

[▶ edit](#)

- If one is not selected, the fields above will be blank (see below to Change Partner).
 - These selections will be remembered for all applications (except Order Center) until the Customer # is changed. Therefore, when switching between applications, (i.e. Price Query to Account Center and back to Inventory Status) you will not be asked for a customer number. (For Order Center, you will be asked for a payer/sold-to number as in the past. This application will be update in the near future.)
 - To change the current customer, click Change Partner or Change Sold-to in Left Navigation Bar.
- **Change Partner:** This link will allow you to change any one of the following customer attributes:

Payer Number

Enter Customer Number (Payer): [▶ continue](#)

- Payer #: Enter 4 or 5 digit SAP customer payer number.
- Sold-To #: If the Payer has multiple sold-to locations, you will choose the location from a drop down list of available sold-to's otherwise it will default to the one sold-to.
- Sales Organization: If the payer/sold-to chosen belongs to multiple sales organizations, you will choose from available sales organizations: US10, US20, MX10, MX20, CA10 etc.
- Distribution Channel: If the customer selected thus far belongs to multiple distribution channels, choose from those available: Domestic (10), International (20), Inter-company (30), otherwise it will default

- **Change Sold-to:**



The screenshot shows a web form with a dark red header bar containing the text "SoldTo Number" in white. Below the header, there is a white input field with the label "Enter Customer Number (SoldTo):" to its left. To the right of the input field is a dark red button with a white right-pointing arrow and the text "submit".

- If no Payer Number is displayed in middle of the Navigation bar simply enter a sold-to in the field:
- If a Payer Number is selected, the Sold-to locations for the payer will be displayed in a drop down list. Choose the desired store location.

- **Middle Navigation – Payer Number:**



The screenshot shows a dark navigation bar with several menu items: "POWERCARD", "SERVICE", "MSDS", "CONTACT US", and "HELP". To the right of these items is a label "PAYER:" followed by a white input field containing the number "0000000000".

- The Customer Number(Payer), can be changed via the middle Navigation bar. All applications will use this payer when requesting information from SAP.